

**MINUTES OF PUBLIC HEALTH ADVISORY COMMITTEE MEETING**  
**Thursday, November 10, 2016**



**Members Present:** Kerri Ackerman, Waukesha Community Health Center; Dr. Steven Andrews, Waukesha County Medical Society; Mary Baer, Citizen Member; Dr. Ross Clay, Community Volunteer; Dr. Marshall Jennison, Community Volunteer; Jessica Kadow, Hispanic Health Resource Center; Mary Smith, Aging & Disability Resource Center of Waukesha County; and Sarah Ward, Environmental Health Division.

**Ex Officio Members Present:** Benjamen Jones, Waukesha County Public Health, Health Officer; and Jan Leuenberger, Waukesha County Public Health.

**Members Absent:** Caroll Niewolny, Citizen Member; and JoAnn Weidmann, Citizen Member.

**Ex Officio Members Absent:** Dr. Nancy Healy-Haney, Waukesha County Public Health Manager; and Esther Jensen, Waukesha County Public Health.

AGENDA	TOPICS	DISCUSSION	ACTION ITEMS	DATE DUE
Call to Order		Dr. Clay called the meeting to order at 8:03 AM.		
	Review of Bylaws	The committee reviewed the bylaws regarding effective date for elected officers. After much discussion, the effective date was determined to be November 1 <sup>st</sup> . There was a motion to add the phrase "and the term will be effective November 1 <sup>st</sup> " to the bylaws. Mary Baer 1 <sup>st</sup> and Dr. Andrews 2 <sup>nd</sup> . The motion carried.	Jan Leuenberger to add phrase to the bylaws.	12/08/2016
Approval of Minutes		Dr. Clay opened discussion on the October 13, 2016, minutes. Questions were presented regarding the newly hired Division nurse position. It was communicated the position is on-call, temporary, and cannot exceed 30 hours per week. There was a motion to approve the October minutes. Mary Baer 1 <sup>st</sup> and Dr. Andrews 2 <sup>nd</sup> . The motion carried.		
Advisory Committee		Committee members were given an updated Public Health Advisory Committee Member contact list and asked to review it and forward any changes to Jan Leuenberger.	Jan Leuenberger to add updated information to Committee Member contact information sheet.	12/08/2016
Committee Reports	Health & Human Services Board	No Health and Human Services (HHS) Board liaison is in place. Mary Baer informed Mr. Paulson that lack of a liaison from the HHS Board to the Public Health Advisory Committee was very much missing and felt strongly that having one would enhance the Public Health Advisory Committee's knowledge and collaboration with the HHS Board. Mr. Paulson acknowledged to Ms. Baer that he had a message to call Dr. Jennison back when the budget was done.		

	<p>Environmental Health – Sarah Ward</p>	<p>The Environmental Health Division has acquired three new staff members in the last couple of months and are very busy training. It was noted the amount of experience of their staff is greatly reduced from where it had been.</p> <p>The Division is gearing up for FDA Program Standards for licensing, voluntary program that goes hand-in-hand with Accreditation. Not enrolled but make sure that when make changes that they comply with standards. Food Safety Task Force one of the program requirements. Created one with all the agents in SE Wisconsin. First meeting in December in Oak Creek. Must invite industry to meetings, i.e. Kwik Trip, Roundy's. Kenosha receive grant for program to implement? Not aware of one.</p> <p>Cat hoarding situation. Signed over all the cats to HAWS. Some situations issue an abatement order, this case home owner said would clean up on their own. Ammonia levels elevated. Learn more with each case. Discussion about what issuing an abatement order entails. Mental health issues are usually involved. Educate various fire and police departments involved also regarding ammonia levels, PPE, etc.</p> <p>Case of cryptosporidium that had swam in a Waukesha County pool. Shock the pool two times. Facility closed the pool for two weeks to disrupt the incubation period. Public Health reason. Worked on press release. Discussion ensued.</p>		
	<p>Dr. Nancy Healy-Haney</p>	<p>Dr. Healy-Haney was absent, Benjamin Jones presented Public Health Division items in her absence.</p>		
	<p>Public Health Division Benjamin Jones</p>	<p>The Hispanic Health Fair was October 26, 2016. It was held in collaboration with the Waukesha Hispanic Collaborative Network. The date for the health fair was chosen by the Waukesha Hispanic Collaborative Network. Unfortunately, due to the poor weather and parent teacher conferences being scheduled for the same time, turnout was low. Preliminary numbers for the health fair were: 30 cholesterol screenings with 1/3 being elevated; 29 glucose screenings with one elevated; and three fluoride varnish applications. Forty-six people were seen for a total of 93 immunizations administered. The Division will be pushing for an early October date next year for the health fair, which will be better timing. Mr. Jones said he would get the attendance numbers from previous years to compare attendance. Set-up for the health fair went well. The event was used as a preparedness exercise for the Division allowing Public Health to give vaccines to any child walking in the door at no charge to the child. A preparedness exercise is part of the requirements for one of the</p>	<p>Ben Jones to obtain attendance numbers from previous years for comparison.</p>	<p>12/08/2016</p>

		<p>Division's grants and this exercise tested an aspect of the plan for the grant. The exercise was very successful.</p> <p>Under 140 Certification it is required that Public Health Departments perform a Community Health Improvement Plan and Process (CHIPP) process every five years. CHIPP is also a requirement of accreditation. It was noted it is time to start the CHIPP process again. Last time CHIPP was a brand new process so it took a lot of work and was labor intensive. It was expressed the Division's hope is the groundwork performed in the last process will help streamline the upfront process this time to enable implementation of the objectives faster. It was brought to the committee's attention that kick-off of the new CHIPP will be in January 2017. It was noted the last CHIPP had a large steering committee and it was decided to pare the process down this time. There has been brainstorming on how to make it more effective and streamlined. Ben Jones, Health Officer, and Jean Schultz of ProHealth, will co-chair the CHIPP. The Division is going to use a small grant to pay for a facilitator. Julianne Davan will do overall project management. Will utilize NACCHO's MAPP process, which has four assessments, one assessment per month:</p> <ul style="list-style-type: none"><li>• Community Themes &amp; Strengths</li><li>• Forces of Change in the Environment</li><li>• National Public Health Performance Standards</li><li>• Community Health Assessment</li></ul> <p>The Steering Committee will take the information that is presented and come up with the areas that need to be addressed. Once areas that need to be addressed have been determined, committees will be formed around those areas. It was noted that during the last CHIPP the areas addressed were: Alcohol and Other Drug Abuse (AODA), Mental Health and Access to Care. The assessment must be done by August 2017 because of using grant funding. This is a short timeframe for a significant workload.</p> <p>It was brought to the Committee's attention that the Waukesha County Heroin and Other Illicit Drug Task Force pillars are still meeting. The next meeting of the Whole Task Force will be on 12/14/16. The Health and Human Services Department received a grant and is a pilot site for naloxone distribution. The AODA section in Mental Health is taking the lead. The Public Health Division will be a key partner. The Committee will be given more information as it becomes available. Dr. Clay drew attention to the Milwaukee County Medical Examiner having their annual conference last week. It was mainly on deaths that have been related to heroin or other drug use. There was a seminar for continuing medical education on 11/11/16, put on by pain management groups, talking about opioids and pain treatment options.</p>		
--	--	---	--	--

		<p>At the forefront of the seminar was what physicians and insurance companies are looking at, which was decreasing prescription opioids.</p> <p>The Committee was given an update of the Communicable Disease Section. The new WaukNet report was distributed: September 2016. The WaukNet report shows what are the most common reportable diseases being seen by month. Discussion about the results and how the information is obtained ensued. It was noted that many diseases are not reportable and therefore not on the list, i.e. Norovirus. Elizabethkingia and Zika, and have been added to this report. After this report was created three more active cases of tuberculosis had been added which require directly observed therapy (DOT). These additional cases have created a scheduling challenge. There was discussion about three cases of Meningococcal disease at UW Madison, as well as the difference in forms of bacterial Meningitis. Attention was brought to a current campaign about Meningococcal disease, strain B, typically seen in dorms that can kill overnight. Over 20,000 immunizations have been administered in a two-week period. It was noted there is a newer Meningococcal vaccine that covers strain B. The Public Health Division is in the process of getting orders to administer this newer vaccine. There is a webinar on Friday, November 11, 2016, regarding this new vaccine.</p> <p>Mary Smith Left at 904 am.</p> <p>There was discussion regarding the exercise requirements for preparedness grants. Two exercises are required. It was noted these exercises can satisfy both grants. It was brought to the Committee's attention that the Division is part of the Healthcare Emergency Readiness Coalition (HERC), which has its own exercise requirements. One of the exercises needs to be infectious disease related because the Division is still getting Ebola funding.</p>		
	Walk in Items			
	<b>Adjournment</b>	[9:04 a.m.]		
	<b>Next Meeting</b>	Thursday, December 08, 2016		

Webinar on new Meningococcal vaccine.

11/11/2016